

RICHSTONE

EXCLUSIVE PROPERTY

118 PRIORY LANE, SW15 5JL | www.richstone.co.uk

Richstone Properties is a multi-Award-winning private developer, owner and operator of bespoke high-end Residential properties with interests in the UK, primarily in SW London, and internationally in France and Mauritius.

The team at Richstone is professional, passionate about property, are great team-workers and take personal accountability for their contribution to the success of the business. The culture is entrepreneurial, open and direct, energetic, and where everyone pulls together to achieve great results.

Focusing on UK new-builds and refurbishments, we are seeking a;

BUYING ASSISTANT

You will have a degree (or equivalent), ideally with construction industry and building materials experience. You will be responsible for building on the relationships with current builder's merchants and suppliers across the UK, negotiating terms and prices for materials across multiple sites.

You will work closely with the Company Buyer and the Project Teams, as well as existing suppliers to make sure orders are complete and deliveries on time to fit project requirements, and resolve any quality issues. You will work to build additional supplier relationships to increase the range of buying options for the business and leverage cost reduction opportunities.

Ready and willing to take up the challenges and rewards of contributing to the growth of Richstone, you will be able to work across teams and be confident to be accountable for delivering quality work.

RICHSTONE
EXCLUSIVE PROPERTY

London
Evening
Standard
HOME & GARDEN AWARDS
2017
WINNER

London
Evening
Standard
HOME & GARDEN AWARDS
2016
WINNER

THE SUNDAY TIMES
BHA
WINNER

WhatHouse?
AWARDS
2014



Please send your current CV, and salary details to **Tony Edkins FCIPD** at HR@richstoneproperties.co.uk